



**CITY OF GARDEN CITY  
SPECIAL COUNCIL MEETING MINUTES  
January 30 , 2023**

The Mayor and Council of the City of Garden City met in Special Session Monday, January 30 , 2023, at 6:00 p.m. in the Multi Purpose Room of the Police Station , 6000 Middlebelt Road, Garden City, Michigan.

**SPECIAL MEETING**

Present were Mayor Jacobs, Mayor Pro-Tem Dold, Councilmembers Karafotis, Squires, DiMichele, Earle & Witt.

Members absent and excused: None

Also present were City Manager Dougherty, City Clerk Miller, City Treasurer Marciniak, DPW Director Ohman, and Police Chief Gibbons.

**Mayor Jacobs began the meeting regarding Charter Section 2.11 (b) Managerial Audit.**

Dave Helisek and Scott Patton from Plante and Moran gave a presentation about the managerial audit process and costs and methodology.

Discussion ensued regarding:

Framework  
Area for Review  
Request for Proposal  
Cost Limits/Budget Amendments

Departments agreed upon for review were the Building and Planning Department.

The areas for review will be:

1. Certificate of Occupancy process for both residential and business.
2. Application Process
3. In-house versus contractual
4. Inspection Process
5. Timeframe of inspections from beginning to end
6. Procedures for departments

Mayor Jacobs announced it was time for public comment:

- There were no public comments.

There being no further business before Council, the meeting was then adjourned at 7:00 p.m.

Matthew K. Miller  
City Clerk